

**LOOKING GLASS REGIONAL FIRE AUTHORITY  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting  
January 18, 2017  
6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:02 p.m.

**ROLL CALL: Board Members Present: Clark, Crego, Hill, Hufnagel, Adams and Smith.**

**PUBLIC COMMENT-**None

**CORRESPONDENCE-**None.

**AGENDA APPROVAL- Motion by Clark**, seconded by **Crego** to approve the agenda as amended to include a donation from the Wacousta masonic Lodge for fire education at Wacousta Elementary as well as the scene lights for truck 421. **Motion passed.**

**APPROVAL OF MINUTES-**Motion by **Adams**, seconded by **Clark** to approve the minutes of December 21, 2016 as submitted. **Motion passed.**

**APPROVAL OF BILL PAYMENTS-** Motion by **Adams**, seconded by **Clark** to approve the bill lists as presented. **Motion passed**

**REPORTS**

**Chief's Report-**The Chief provided the report. He stated that they are looking at numbers a little differently. The actual run numbers will start becoming incidents instead of run numbers.

**Chair's Report-**The chair provided a 3 year average. Dates were changed on the website but other things need to be updated such as minutes, agendas, information etc. The chair discussed a purchasing policy. The executive committee needs to meet and give a recommendation.

**EXECUTIVE/FINANCIAL COMMITTEE-**None

**FACILITY/EQUIPMENT COMMITTEE REPORT-** Hill stated that he will have a capital expenditures worksheet available for all of the board members to access.

**DISCUSSION/ACTION ITEMS-**

1. Discussion/Action on Nomination and Election of Officers-**Motion by Clark**, seconded by **Crego** to establish the same officers that are currently in place such as Smith as Chair, Adams as Vice-Chair, and Hill as Secretary. **Motion passed.** **Motion by Clark**, seconded by **Crego** to keep the committees having Hufnagel step in as Mitchell's place in executive committee. **Motion passed.** Smith nominates himself as Chair of the Executive committee and Hill as Chair of the Facilities/Equipment committee.
2. Discussion/Action on check received from Masonic Lodge-**Motion by Crego**, seconded by **Clark** to accept the donation check from the Masonic Lodge and put it into Delta Township's fund for Wacousa Elementary education. **Motion passed.**
3. Discussion/Action for scene lights for 421-There are 2 telescopic lights on the truck that are currently not functioning properly. **Motion by Crego**, seconded by **Clark** to purchase new scene lights not to exceed \$3000 for truck 421. **Motion passed.**

**DISCUSSION AND PUBLIC COMMENT-** Chief stated that they have been working on cleaning and recycling things upstairs at the department.

**ADJOURNMENT:** **Motion by Clark**, seconded by **Crego** to adjourn the meeting. **Meeting adjourned at 6:28 p.m.**

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Date Approved

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, Secretary