

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
February 15, 2017
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:02 p.m.

ROLL CALL: Board Members Present: Clark, Hill, Hufnagel, Adams and Smith. Crego absent with notice

PUBLIC COMMENT-None

CORRESPONDENCE-None.

AGENDA APPROVAL- Motion by Clark, seconded by **Hufnagel** to add signature cards to the agenda as submitted. **Motion passed.**

APPROVAL OF MINUTES-Motion by **Adams**, seconded by **Clark** to approve the minutes of January 18, 2017 as submitted. **Motion passed.**

APPROVAL OF BILL PAYMENTS- Motion by **Adams**, seconded by **Hufnagel** to approve the bill lists as presented. **Motion passed**

REPORTS

Chief's Report-The Chief provided the report. He stated that fires have slowed down. He received 5 bids for the telescopic lights. The bids range from \$1400-\$2500. Apollo Fire was chosen. The washer and dryer were purchased.

Chair's Report-The Chair met with Steve Grinell of the Chapman Agency to review the insurance policy. There are some things that need to be evaluated within the policy. The truck values need to be evaluated as well.

EXECUTIVE/FINANCIAL COMMITTEE-None

FACILITY/EQUIPMENT COMMITTEE REPORT-It will be about \$1123 for the LED pole lights. There are 3 that are currently out.

DISCUSSION/ACTION ITEMS-

1. Discussion/Action on Accounting Contract-**Motion by Adams**, seconded by **Clark** to renew the accounting contract with Countryside Accounting for 2 years with no price increase thus staying the same at \$3,600 effective January 1, 2017. **Motion passed.**
2. Discussion/Action on Signature Cards-All of the board members will be signers. **Motion by Clark** seconded by **Adams** to have all board members sign signature cards for the bank. **Motion passed.**

DISCUSSION AND PUBLIC COMMENT- Patti Schaffer thanked the board for renewing the accounting contract. The minutes on the website need to be updated. Chief stated that he purchased a flapper valve for about \$60 for the plymovent system. It is now fixed. The Safer Grant has been approved and is ready to be submitted. He went to a class called ALICE which is a training about active shooters.

ADJOURNMENT: Meeting adjourned at 6:34 p.m.

Date Approved

, Secretary