

**LOOKING GLASS REGIONAL FIRE AUTHORITY  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting  
May 17, 2017  
6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:02 p.m.

**ROLL CALL:** Board Members Present: Adams, Crego, Hufnagel, Hill and Smith. Clark absent with notice

**PUBLIC COMMENT-**Schaffer stated that the audit would start shortly.

**CORRESPONDENCE-**None.

**AGENDA APPROVAL-** Motion by Adams, seconded by Crego to approve the agenda as submitted. Motion passed.

**APPROVAL OF MINUTES-**Motion by Adams, seconded by Hufnagel to approve the minutes of April 19, 2017 as submitted. Motion passed.

**APPROVAL OF BILL PAYMENTS-** Motion by Crego, seconded by Hufnagel to approve the bill list dated 5-17. Motion passed

## **REPORTS**

**Chief's Report-**The Chief was not in attendance due to a fire.

**Chair's Report-**There is a new sign that will hopefully help with the semi traffic. The audit will be happening.

**EXECUTIVE/FINANCIAL COMMITTEE-** None

**FACILITY/EQUIPMENT COMMITTEE REPORT-**The committee needs to review the capital sheet as a committee before it goes to the board. There was a radiator leak that cost about \$4000 to repair as well as another tank leaking at about \$1000. These were emergency repairs.

## **DISCUSSION/ACTION ITEMS-**

1. Floor cleaning-The current company charges \$150 to scrub and wax the floor and \$50 to burnish for a total of \$200. They would like it to be every 6 months and not twice per year. Motion by Adams, seconded by Hufnagel to approve the quote from Professional Management Cleaning Company to have the floors done every 6 months at the cost stated on the proposal. Motion passed.

2. Bedding-The current bedding is original to the building. This is something that needs to be budgeted. No action taken at this time.

**DISCUSSION AND PUBLIC COMMENT-** None.

**ADJOURNMENT:** Motion by **Adams**, seconded by **Crego** to adjourn. **Meeting adjourned at 6:25 p.m.**

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Date Approved

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, Secretary