

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
June 21, 2017
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:02 p.m.

ROLL CALL: Board Members Present: Adams, Crego, Hufnagel, Hill and Smith. Clark absent with notice

PUBLIC COMMENT-None

CORRESPONDENCE-None

AGENDA APPROVAL- Motion by Adams, seconded by **Crego** to approve the agenda as submitted. **Motion passed.**

APPROVAL OF MINUTES-Motion by **Hufnagel**, seconded by **Adams** to approve the minutes of May 17, 2017 as submitted. **Motion passed.**

APPROVAL OF BILL PAYMENTS- Motion by **Crego**, seconded by **Hufnagel** to approve the bill list dated June 21, 2017. **Motion passed**

REPORTS

Chief's Report-The Chief stated that there have been 240 ems runs for the year. The floors will be done next week. Chief stated that the flagpole lights are having issues. It will be about \$1700 to unhook the old system and hook up a new one. The problem is there is standing water in the bucket around the electrical. There are also issues with the shoebox parking lot lights. 3 are out. It will cost about \$1039 to replace them. The mattresses are about 15 years old so new ones are needed. It will be between \$300-\$500 per mattress set and 4 of them would be a good start. This will need to be budgeted for. The Safer Grant is in the final stages.

Chair's Report-The audit is going well. Patti Schaffer discussed a couple of items that need to be corrected for the audit such as initializing the deposit slips as well as clarifying to the auditors that bank transfers can only be done between fire authority accounts, not to any other accounts (personal, etc).

EXECUTIVE/FINANCIAL COMMITTEE- The executive committee will try to meet by the end of June. Delta will continue caring for the lawn but there was discussion for community service opportunities for weeding, etc.

FACILITY/EQUIPMENT COMMITTEE REPORT-The committee meets on June 28th.

DISCUSSION/ACTION ITEMS-

1. Annual Report-The annual report has not been given to the townships yet. **Motion by Adams**, seconded by **Hill** to approve the annual report and send it to the townships for review. **Motion passed.**

DISCUSSION AND PUBLIC COMMENT- None.

ADJOURNMENT: Motion by **Adams**, seconded by **Hill** to adjourn. **Meeting adjourned at 7:00 p.m.**

Date Approved

, Secretary