

**LOOKING GLASS REGIONAL FIRE AUTHORITY  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting  
July 19, 2017  
6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:02 p.m.

**ROLL CALL: Board Members Present: Adams, Crego, Hufnagel, Hill, Clark and Smith.**

**PUBLIC COMMENT-**None

**CORRESPONDENCE-**None

**AGENDA APPROVAL- Motion by Clark**, seconded by **Crego** to approve the agenda as amended to include the LGRFA capital planning spreadsheet. **Motion passed.**

**APPROVAL OF MINUTES-Motion by Adams**, seconded by **Clark** to approve the minutes of June 21, 2017 as submitted. **Motion passed.**

**APPROVAL OF BILL PAYMENTS- Motion by Adams**, seconded by **Crego** to approve the bill list dated June 21, 2017. **Motion passed**

## **REPORTS**

**Chief's Report-**The Chief stated there were a few accidents. He received a quote for the exterior lighting (app \$1700) and for the flagpole lights (\$350-\$400). There was discussion on Lifepack monitors, retrofoam insulation, gas monitors, etc.

**Chair's Report-** Delta received the Safer Grant for 6 people. There was discussion on the upkeep and ascetics of the grounds. There was discussion on towels, door, hand bars, etc.

**FACILITY/EQUIPMENT COMMITTEE REPORT-** The executive committee went through the capital planning update and provide recommendations and corrections on it.

## **DISCUSSION/ACTION ITEMS-**

1. Deficiency Corrective Action Plan-Patti Schafer stated they have never received a letter or anything from the state for any type of deficiency at all. A letter was received from the state stating that the expenditures exceeded the revenues for the past 3 years and a reply is requested stating corrective action. Apparently, the depreciation has shown as an expense on the financial reports-showing the appearance of operating in a deficit. The auditors provided responses for the state for review. A draft letter was provided. **Motion by Clark**, seconded by **Adams** to sign and send the letter on to the state as requested. **Motion passed.**

2. LGRFA Capital Planning Spreadsheet-**Motion by Clark**, seconded by **Adams** to send the Capital Planning Spreadsheet to Eagle and Watertown Townships. **Motion passed.**

**DISCUSSION AND PUBLIC COMMENT-** None.

**ADJOURNMENT:** Motion by Clark, seconded by Hufnagel to adjourn. Meeting adjourned at 6:39 p.m.

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Date Approved

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, Secretary