

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
January 21, 2015
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m.

ROLL CALL: Board Members Present: Adams, Crego, Hill, Mitchell and Clark. Smith absent with notice.

PUBLIC COMMENT-None

CORRESPONDENCE-None

AGENDA APPROVAL- Motion by Adams, seconded by **Mitchell** to approve the agenda as submitted. **Motion passed.**

APPROVAL OF MINUTES-Motion by Adams, seconded by **Crego** to approve the minutes of December 17, 2014 as submitted. **Motion passed.**

APPROVAL OF BILL PAYMENT- Motion by Mitchell, seconded by **Adams** to approve of and pay the bills as presented. **Motion passed.**

REPORTS

Chief's Report- Chief stated that the month of December had a total of 30 area runs. The training props are moved upstairs at LGRFA. They have been doing a lot of cleaning and rearranging. The fire loss for 2013 in Eagle there was \$37,000.00 worth of fire loss and Watertown had \$247,000.00. In 2014, Eagle had \$45,000.00 and Watertown had \$356,600.00. LGRFA has a contract with Rocket Enterprise where they come in and change out the flag every quarter. The total cost is \$225 per year. **Chief** would like to look into purchasing their own flag. **Chief** stated that air bottles are \$1,195 each. He would like to order some bottles-it takes about a month to receive them. The intake valve for the tanker 425 is quoted as \$1,600.00 which is \$400 under what was budgeted for it. He will be taking care of that. **Chief** stated that they developed a mission vision and core value statement for Delta Township which was provided in the packets. **Mitchell** asked about average response times. The average time for EMS is about 8 minutes. Fire has a slightly longer response time because of gear so 8-9 minutes.

Chair's Report- Clark stated that the fund balance is \$25,227 and is looking positive for the year. **Mitchell** stated that the current administration is doing a great job as far as financials.

EXEC/FINANCIAL COMMITTEE REPORT- None

FACILITY/EQUIPMENT COMMITTEE REPORT-Mitchell stated that they have a chart for updating facilities.

DISCUSSION/ACTION ITEMS-

1. Implement Bookkeeping/Accounting Contract –**Motion by Adams**, seconded by **Mitchell** to renew the contract with Countryside Accounting for 2 years at \$3,600.00 effective January 1, 2015. **Motion passed.**
2. Discussion /Action on Heat Detection Device—**Chief** stated that he would like to purchase a new Thermal Imaging Camera. He would like to put it in the budget for next year at a cost of approximately \$7,000-\$10,000.

DISCUSSION AND PUBLIC COMMENT- The members had conflict of interest forms to fill out and hand in to Patty Schaffer. **Chief** stated that the copier needs to be replaced.

ADJOURNMENT: Meeting adjourned at 6:30 p.m.

Date Approved

, Secretary