

**LOOKING GLASS REGIONAL FIRE AUTHORITY  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting  
November 16, 2016  
6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:02 p.m.

**ROLL CALL: Board Members Present: Clark, Crego, Hill, Mitchell, Adams and Smith.**

**PUBLIC COMMENT-**None

**CORRESPONDENCE-**None.

**AGENDA APPROVAL- Motion by Clark**, seconded by **Mitchell** to approve the agenda as submitted. **Motion passed.**

**APPROVAL OF MINUTES-Motion by Adams**, seconded by **Mitchell** to approve the minutes of October 19, 2016 as submitted. **Motion passed.**  
**Motion by Mitchell**, seconded by **Adams** to approve the minutes of the special meeting November 1, 2016. **Motion passed.**

**APPROVAL OF BILL PAYMENTS- Motion by Clark**, seconded by **Crego** to approve the bill lists as amended to include Eradico for \$31 dated 10-23-16 and 11-14-16. **Motion passed**

## **REPORTS**

**Chief's Report-**The Chief provided the report. He discussed runs. There was a live fire training at LCC and 18 people were certified. They had a ribbon cutting and provided demonstrations at the new training facility.

**Chair's Report-**The chief stated that they had a special meeting and in that meeting they approved the purchase of a new copier. A copy of the financials was provided. There needs to be a budget amendment and they need to discuss what fund balance to send to the townships.

**EXECUTIVE/FINANCIAL COMMITTEE-Clark** stated that they will be about \$10,000 under budget wise. Financials are looking good.

**FACILITY/EQUIPMENT COMMITTEE REPORT-** The township is working on providing some feedback for landscaping. Tools were purchased for the truck in the amount of \$40 instead of the approved \$920. The copier was purchased from Staples in the amount of \$464 total

including toner and protection. Clark stated that the capital expenditure report needs to be updated and sent to the townships.

**DISCUSSION/ACTION ITEMS-**

1. Discussion/Action on Tanker Valve-The tanker valve is about \$2,600 to be replaced. It can't be rebuilt. **Motion by Clark**, seconded by **Mitchell** to purchase the tanker valve from West-Shore in an amount not to exceed \$2,600. **Motion passed.**

**DISCUSSION AND PUBLIC COMMENT-** **Crego** commented that DeWitt Township received their new pumper.

**ADJOURNMENT:** **Motion by Mitchell**, seconded by **Clark** to adjourn the meeting. **Meeting adjourned at 6:23 p.m.**

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Date Approved

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, Secretary