

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
November 18, 2015
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m.

**ROLL CALL: Board Members Present: Adams, Crego, Hill, Smith and Mitchell-Clark
absent with notice**

PUBLIC COMMENT-None

CORRESPONDENCE-None.

AGENDA APPROVAL- Motion by Mitchell, seconded by **Smith** to approve the agenda as amended to add discussion item for thermal imaging camera. **Motion passed.**

APPROVAL OF MINUTES-Motion by **Mitchell**, seconded by **Smith** to approve the minutes of October 21, 2015 as submitted. **Motion passed.**

APPROVAL OF BILL PAYMENT- Motion by Smith, seconded by **Mitchell** to approve the bill list as presented. **Motion passed.**

REPORTS

Chief's Report-Eagle is at 42.1% of the runs and Watertown is at 57.85%. It is averaging 170 calls per week. No fires to report.

Chair's Report- None.

EXECUTIVE/FINANCIAL COMMITTEE-The financial outlook is very good right now.

FACILITY/EQUIPMENT COMMITTEE REPORT-This will be discussed during action items.

INSURANCE UPDATE-Steve Grinnell provided an explanation of the terrorism policy. If something happens, it has to be declared as a Terrorist Act by Congress to be covered claim. It would not cover a local resident with a bomb.

DISCUSSION/ACTION ITEMS-

1. Insurance Coverage-**Motion by Smith**, seconded by **Mitchell** to accept the Terrorism coverage. **Motion passed.**

2. Discussion/Action on software-Mitchell discussed computers and software for digital processing. **Motion by Mitchell**, seconded by **Smith** to make a purchase of a computer solely for document retention-scanning and filing-not to exceed \$500.00. **Motion passed.**

3. Discussion of Thermal Imaging Camera Quotes-The chief has a new quote and will email it out. **Motion by Mitchell**, seconded by **Crego** to send a request to the townships for their approval to obtain a thermal imaging camera not to exceed \$11,000.00. **Motion passed.**

DISCUSSION AND PUBLIC COMMENT- None

ADJOURNMENT: Motion by Smith, seconded by **Mitchell** to adjourn. **Meeting adjourned at 6:35 p.m.**

Date Approved

, Secretary