

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
December 17, 2014
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m.

ROLL CALL: Board Members Present: Adams, Smith, Crego, Hill, Mitchell and Clark.

PUBLIC COMMENT-None

CORRESPONDENCE-There was a financial update from Delta Township provided. The Wacousta DeWitt Lodge donated \$100 for the use at Wacousta Public School fire prevention.

AGENDA APPROVAL- Motion by Smith, seconded by **Crego** to approve the agenda as amended to add the 2015 calendar to the agenda as well as donations. **Motion passed.**

APPROVAL OF MINUTES-Motion by Adams, seconded by **Crego** to approve the minutes of November 19, 2014 as amended. **Motion passed.**

APPROVAL OF BILL PAYMENT- Motion by Mitchell, seconded by **Smith** to approve of and pay the bills as presented. **Motion passed.**

REPORTS

Chief's Report- Chief Roman stated that there were a total of 33 runs for November. The chief will be bringing training props for use at the station. Chief talked about the mayday policy. **Chief Clark** stated they are in the process of hiring a full time paramedic/firefighter with a start date of January 5th. There are a couple of live burns scheduled in the coming months.

Chair's Report- Clark stated that they are looking at a possible deficit of approximately \$1-2,000 by the end of the year.

EXEC/FINANCIAL COMMITTEE REPORT- None

FACILITY/EQUIPMENT COMMITTEE REPORT-Mitchell stated they are starting to populate a spreadsheet with numbers and equipment, etc. He stated that they need thermo energy cameras in the future. Technology changes are coming. A new water heater is projected for the next year.

DISCUSSION/ACTION ITEMS-

1. Nomination and Election of Officers –**Motion by Adams**, seconded by Mitchell to nominate and elect **John Clark as Chair. Motion passed. Motion by Crego** seconded by **Smith** to nominate and elect Deb Adams as Vice-Chair. **Motion passed.**
2. Review Temporary Grading of West Drainage Swale—**Clark** stated that the ditch should be extended on the west side until a low point is hit to help prevent asphalt damage. **Motion by Adams**, seconded by **Smith** that the Facilities Committee obtains estimates from 2 contractors to extend the swale in an amount not to exceed \$350.00. **Motion passed.**
3. 2015 Calendar-**Motion by Mitchell**, seconded by **Smith** to concur with the suggested meeting dates of the 3rd Wednesday of the months at 6:00 p.m. **Motion passed.**
4. \$100 Wacousta DeWitt Masonic Lodge donation to Delta Township’s fire education prevention fund- **Motion by Smith**, seconded by **Mitchell** to deposit the \$100 donation into the fire prevention fund. **Motion passed.**

DISCUSSION AND PUBLIC COMMENT- **Schafer** needs new signature cards signed and updated copies of driver’s licenses and social security numbers. She has had many problems with 5/3 bank with fees, transfers, etc.

ADJOURNMENT: Meeting adjourned at 6:35 p.m.

Date Approved

, Secretary