

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
February 17, 2016
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m.

ROLL CALL: Board Members Present: Crego, Clark, Hill, Smith, Adams and Mitchell

PUBLIC COMMENT-None

CORRESPONDENCE-None.

AGENDA APPROVAL- Motion by Clark, seconded by **Mitchell** to approve the agenda as submitted. **Motion passed.**

APPROVAL OF MINUTES-**Motion by Adams**, seconded by **Clark** to approve the minutes of January 20, 2016 as submitted. **Motion passed.**

APPROVAL OF BILL PAYMENT- Chief stated that the Spartan bill for \$6,000 is from the accident and is for everything to get fixed. There is a \$1000 deductible so a check for at least \$2000 is expected from the insurance company as they have only paid \$3500. **Motion by Clark**, seconded by **Crego** to approve the bill list as presented. **Motion passed.**

REPORTS

Chief's Report-Chief provided January's report. He discussed fire training. Chief stated the new thermal imager is in service.

Chair's Report- Smith commented that he has met with Delta. They would like to develop a voluntary program with Delta Township and both townships for inspections. Most violations are building safety lights, existing sprinklers turn off, doors bolted shut so there is no entry, etc. The chief would like to eventually encourage businesses to update things that were mentioned.

EXECUTIVE/FINANCIAL COMMITTEE-None

FACILITY/EQUIPMENT COMMITTEE REPORT-None

DISCUSSION/ACTION ITEMS-

1. Discussion/Action on Floor Maintenance-2 quotes were received for the tile floors and the vct floors. Another quote is required.
2. Discussion/Action on Plymovent Cost-Chief stated that Plymovent has a new system that is about \$9,768. This to include installation and adaption of 4 hoses. This is an unbudgeted expenditure that they would need to ask the townships about. There was discussion on whether this is a capital outlay or maintenance expenditure. No action taken.
3. Discussion/Action on annual report-A draft annual report was provided for reading and reviewing only. This report needs to be from the board not just the chief and it will include pictures as well as the mission statement. It will be reviewed by all members and suggestions welcome. No action taken.
4. Discussion/Action on website information and board photo updates-photos will be taken after the meeting. No action taken.

DISCUSSION AND PUBLIC COMMENT- Smith stated that desire of the board is to communicate with the chief about inspections to get moving forward. They know there is great opposition in some areas. This shouldn't be just an inspection program it should be a multiple, voluntary program in Smith's opinion. The board needs to be more informed and educated before it is taken to the townships. They need to proactive and positive.

Patti stated that the thermal imaging camera that was purchased this year was approved by both townships last year. She would like it to come out of last year's budget. **Motion by Clark**, seconded by **Mitchell** to take the monies for the thermal imaging camera out of the 2015 budget and to have the Chief get a bill dated December 2015. **Motion passed.**

ADJOURNMENT: Meeting adjourned at 7:26 p.m.

Date Approved

, Secretary