

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
April 21, 2010
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Therrian, Clark, Mitchell, Simmons and Crego.** **Adams absent with notice.** Chief Fabiano was also present.

PUBLIC COMMENT: None

CORRESPONDENCE: None

AGENDA APPROVAL: **Motion by Simmons,** seconded by **Crego** to approve the agenda as presented. **Motion passed.**

APPROVAL OF MINUTES: **Motion by Simmons,** seconded by **Mitchell** to approve the minutes of February 3, 2010 as amended with a time change and a couple of punctuation marks. **Motion passed.**

APPROVAL OF BILLS: **Motion by Mitchell,** seconded by **Crego** to approve the bills as presented. **Motion passed.**

REPORTS:

Chief's Report:

Chief Fabiano stated that the department had responded to 94 calls for the first quarter which is a large reduction from last year. **Fabiano** commented that there is a fire department instructor conference and exhibit in Indianapolis at the Conesco Hall that he is going to get some ideas at and look at equipment. He also stated that they received an e-mail that said "if you are approved for this grant, will you still take it? but we cut the grant in half.." It was a grant that he wrote for 13 air packs running about \$84,000. Instead of 13 air packs, it would be 8. **Fabiano** is hoping that they will receive that grant. **Fabiano** also announced that he is running for the 87th House seat being vacated by Brian Caley. He is running because he thinks he can do much more at the next level to help not only fire departments but communities. He will not be doing any campaigning while he is working.

Chair's Report:

Attendance at Consortium Meeting- **Clark** attended his first meeting. It is a meeting of many other departments and counties that provide emergency

services to the constituents. **Clark** stated that they discussed NFPA as well which stands for National Fire Protection Association which are the rules and regulations that departments have to follow. It is \$800 per year to have access to those codes but by being a member, there is no cost to the department.

Financial Review-**Clark** commented on the financials of the authority.

Comments on Building Maintenance –**Clark** stated that he hasn't heard any complaints about the building. There is an electrician coming in to repair the lighting. **Clark** stated that there is a problem with the parking lot. The minimum they will have to spend in 5-7 years is approximately \$60,000.00. He will formally let the townships know this.

Personnel Committee update-**Simmons** stated that the committee met on March 29th. They are tentatively meeting again on May 12th.

Equipment Committee Report-**Fabiano** stated that he has not heard anything.

PENDING BUSINESS: None

NEW BUSINESS:

1. Budget Amendments-The GASB Laws state that when they complete the year, the line item budgets have to match the original expenditures, so Schafer has balanced the budget by category. **Simmons** asked why the retirement budget was being increased when it was already under budget there. **Schafer** stated that they have a fire fighter who qualified for retirement and benefits in 2008 but the documents were never filled out. He finally filled the forms out in 2010 but they have to go back to October 2008 to recalculate how much goes into his account. **Motion by Simmons** seconded by **Crego** to enact the budget amendments as submitted. This does not change the 2009 operating costs-it is simply an adjustment. **Motion passed.**
2. Audit-**Schafer** reported that the authority will be ready for the audit on May 1, 2010

PUBLIC COMMENT-None

ADJOURNMENT- Motion by Simmons, seconded by **Crego** to adjourn the meeting. **Meeting adjourned at 6:28 p.m.**

Date Approved

Ken Mitchell, Secretary