

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
November 17, 2010
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:10 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Clark, Mitchell, Simmons, Therrian, Crego and Adams.** **Chief Fabiano** was also present.

PUBLIC COMMENT: None

CORRESPONDENCE: **Clark** received correspondence from Richard Watkins and he will address it later. He also received correspondence from Patti Schaeffer offering to renew the contract for 2 more years at the same dollar figure currently in place.

AGENDA APPROVAL: **Motion by Simmons,** seconded by **Crego** to approve the agenda as submitted. **Motion passed.**

APPROVAL OF MINUTES: **Motion by Adams,** seconded by **Mitchell** to approve the minutes of September 16, 2010 and October 20, 2010 as presented. **Motion passed.**

APPROVAL OF BILLS: **Motion by Adams,** seconded by **Crego** to approve the bills as presented. **Motion passed.**

REPORTS:

Chief's Report:

- **Fabiano** reported that everything has been fixed from the surge-there is a new surge protector in place. It is all covered by insurance except for a \$500.00 deductible.
- There are problems with the medic truck again. The brakes and calipers have been totally redone and the tires were all bad. **Fabiano** stated that they are going to inspect the brakes every 6 months so repairs can be minimized, tire wear is expected to continue at approximately the same rate.

Chair's Report:

Financial Review-**Clark** stated that he will e-mail the financial report to the members.

Update on the Ad hoc Service Sharing Committee-**Clark** stated that he attended Eagle and Watertown Charter Township's Board meetings and both townships approved allowing the subcommittee to begin talking to other service providers.

Delta Township would like to have a meeting the week of December 6.

Health Insurance Procurement-**Clark** e-mailed the information out to the members earlier in the day. He stated that they have 8 quotes, 3 from Blue Cross-Blue Shield and 5 from PHP. He reported on and discussed them.

Budget Committee Report-Some items were changed on the budget. Line Item 810-Advertising was reduced by \$150 to \$350, Line Item 805 Legal Fees-increased the amount allocated by \$2,500 bringing the total to \$3,500. Line Item 715 Health Insurance-The amount is unknown at this time-there is a projected increase of 12.9%. The anticipated change to the draft document is adding \$2,350 to the proposed budget. The new proposed budget is \$508,280 up 1% from the 2010 budget.

PENDING BUSINESS: None

NEW BUSINESS:

1. Discussion/Action on budget submission to Townships-**Motion by Adams**, seconded by **Simmons** that the Authority adopt the recommendation of the budget committee to adjust line item 810 advertising to \$350, adjust line item 805 legal fees to \$3,500 and decrease line 715 Health Insurance from \$70,000 to a number of \$70,000 minus \$2,350 and that that budget be submitted to the townships as the final budget with the total budget amount being \$505,930. **Motion passed.**
2. Discussion/Action on Health Insurance- **Motion by Adams**, seconded by **Simmons** that the Board accept the recommendation of the Health Insurance Procurement Committee and select option number 4-the PHP HDHP 2500/5000 Policy for the employees for the year 2011. **Motion passed.**

PUBLIC COMMENT-Adams stated that she received an e-mail from a resident claiming that his neighbor is burning used engine oil in his garage to heat his garage. She will forward the e-mail to Fabiano for review.

ADJOURNMENT- Motion by Crego, seconded by **Mitchell** to adjourn the meeting.
Meeting adjourned at 6:50 p.m.

Date Approved

Ken Mitchell, Secretary