

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
October 20, 2010
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Clark, Mitchell, Simmons, Therrian, Crego and Adams.** Chief Fabiano was also present.

PUBLIC COMMENT: None

CORRESPONDENCE: None

AGENDA APPROVAL: Motion by **Crego**, seconded by **Simmons** to approve the agenda as submitted. **Motion passed.** Motion by **Adams**, seconded by **Simmons** to amend the agenda by adding allowing Fabiano to purchase above his credit card limit. **Motion passed.** Motion by **Simmons**, seconded by **Adams** to amend the agenda again to include discussion about replacing the surge protector. **Motion passed.**

APPROVAL OF MINUTES: Tabled until next month

APPROVAL OF BILLS: Motion by **Adams**, seconded by **Simmons** to approve the bills as presented. **Motion passed.**

REPORTS:

Chief's Report:

- The fire department's open house went very well and drew about 350-400 people.
- The new fire truck is in service and working great.
- Mrs. **Lutman?** on Avalon Drive made several quilts for the fire department to give to kids.
- On Saturday November 6, the fire department is putting on a babysitting seminar.
- The Clinton County Emergency Management Coordinator and Undersheriff met with Fabiano and showed him equipment for hazardous material decontamination of individuals that they bought with a grant. It is a large heated tent with showers in it. They asked Fabiano if they would like the equipment with no strings attached. It is about \$20,000.00 worth of equipment that they would just hand over to LGRFA. Fabiano will have more information next month.

- There was a power outage at the station-something had happened on Consumer's side of the transformers. Whatever it was, it sent a surge into the building and fried the surge protector. Unfortunately it is \$8000.00 to replace that surge protector. See Motion above in agenda approval.

Chair's Report:

Financial Review-**Clark** commented on the financials of the authority.

Update on the Ad hoc Service Sharing Committee-**Clark** stated that the committee met and they will discuss this under new business.

Health Insurance Procurement-**Clark** spoke with the current health insurance agent and he would like to consider only a couple of providers this time-PHP and Blue Cross.

Budget Committee Report: The committee needs to meet and finalize the budget.

PENDING BUSINESS: None

NEW BUSINESS:

1. Discussion/Action on authorizing Fabiano to purchase a voltage regulator for the transfer switch circuit with his credit card. It will exceed his authorized limit so there needs to be a onetime vote authorizing this purchase. **Motion by Adams**, seconded by **Simmons** to authorize the purchase of a replacement voltage regulator in the approximate amount of \$500.00 plus shipping. **Motion passed.**
2. Discussion/Action on budget information submitted to townships-Take no action and move to pending business for next month.
3. Discussion/Action on potential for service sharing-**Clark** would like the board's approval to go to the townships and talk to them about exploring the possibility of service sharing with other providers. **Motion by Mitchell**, seconded by **Simmons** to allow LGRFA to initiate exploratory discussions with potential service sharing partners. The townships will be contacted at their respective public meetings for their support as a prerequisite for this activity. **Motion passed.**
4. **See above for another motion to amend the agenda.** Discussion/Action on replacing the incoming power surge protector-**Clark** stated there is a situation where the station is unprotected for a power surge which could end up damaging more equipment. This needs to be settled as soon as possible. It would be ideal to get the support of the insurance company. If not, it still needs to be taken care of. The committee would rather spend \$8000.00 on one they know is going to work than a cheap one that they are not sure about the quality of. There doesn't seem to be any reason why the insurance company wouldn't pay for it-it is just paying for it in a timely manner. **Motion by Simmons**, seconded by **Mitchell** to authorize the procurement and installation of an incoming power surge protector as a replacement

for the damaged surge protector in an amount not to exceed \$9000.00. **Motion passed.**

PUBLIC COMMENT-None

ADJOURNMENT- **Motion by Simmons**, seconded by **Adams** to adjourn the meeting.
Meeting adjourned at 6:42 p.m.

Date Approved

Ken Mitchell, Secretary