

**LOOKING GLASS REGIONAL FIRE AUTHORITY  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting  
April 15, 2015  
6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m.

**ROLL CALL: Board Members Present: Adams, Crego, Hill, and Smith, Mitchell and Clark absent with notice**

**PUBLIC COMMENT-**None

**CORRESPONDENCE-**None

**AGENDA APPROVAL- Motion by Smith**, seconded by **Crego** to approve the agenda as submitted. **Motion passed.**

**APPROVAL OF MINUTES-****Motion by Smith**, seconded by **Crego** to approve the minutes of February 18, 2015 and March 18, 2015 as submitted. **Motion passed.**

**APPROVAL OF BILL PAYMENT- Motion by Hill**, seconded by **Crego** to approve the bill list dated April 15, 2015 and pay the bills as presented. **Motion passed.**

## **REPORTS**

**Chief's Report-** **Chief** stated that he provided year to date numbers. **Chief** reported on 2 house fires. He stated that Granger Landfill had a wood chip fire as well. The SCBA bottles are in and they are 30 year bottles. **Chief** stated that they've started preventative maintenance on the garage door openers and doors. They are looking to purchase a new refrigerator as the other one died. **Chief** stated that he received 3 bids for a hot water heater. He suggests that C&K is selected as their bid is \$2,880. **Adams** is adding discussion/action on the refrigerator to new business. **Chief** stated there are old SCBA bottles that need to be disposed of and he wonders about selling them. The sale of retired SCBA bottles will be added to new business.

**Chair's Report-** **Adams** stated she doesn't have a report but everything looks on track.

**FACILITY/EQUIPMENT COMMITTEE REPORT-**The committee is working on, updating and planning the facility list.

**DISCUSSION/ACTION ITEMS-**

1. Discussion/Action on replacing hot water heater-**Chief** stated that they need \$1,400 for the water heater. **Motion by Crego**, seconded by **Smith** to approve the purchase of the hot water heater from C&K Plumbing in an amount not to exceed \$2880 after the Chief speaks with Clark to make sure funds are available. **Motion passed.**
2. Discussion /Action on Capital Expenditure List-This was discussed previously and an updated list will be provided in the future.
3. Discussion/Action on selection of engineering services for parking lot-The facilities committee can touch base with Clark and bring this back to the board. No action taken.
4. Discussion/Action on refrigerator-**Motion by Smith**, seconded by **Crego** to approve the Chief to purchase a refrigerator in an amount not to exceed \$900 contingent on the Chief securing funds for this expense. **Motion passed.**
5. Discussion/Action on the sale of retired SCBA bottles-**Chief** wants to sell the 21 bottles that are being replaced. 16 expire in December 2018 and 5 expire July 2025. He is hoping for approximately \$80 per bottle. **Motion by Adams**, seconded by **Smith** authorizing the chief to sell the SCBA bottles that have been replaced at fair market value. **Motion passed.**

**DISCUSSION AND PUBLIC COMMENT-** None

**ADJOURNMENT:** Meeting adjourned at 7:10 p.m.

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Date Approved

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, Secretary