

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
May 18, 2016
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:02 p.m.

ROLL CALL: Board Members Present: Clark, Smith, Crego and Adams. Mitchell and Hill absent with notice

PUBLIC COMMENT-None

CORRESPONDENCE-None.

AGENDA APPROVAL- Motion by Clark, seconded by **Smith** to approve the agenda as submitted. **Motion passed.**

APPROVAL OF MINUTES-Motion by **Adams**, seconded by **Smith** to approve the minutes of April 20, 2016 as submitted. **Motion passed.**

APPROVAL OF BILL PAYMENTS- Motion by **Clark**, seconded by **Crego** to approve the bill list as presented. **Motion passed.**

REPORTS

Chief's Report-The Chief reported that the breakdown is about 70%/30% for Watertown and Eagle Townships respectively. Chief stated there was a butane tanker leak that they were able to fix and plug the leak.

Chair's Report-The financials are on track.

EXECUTIVE/FINANCIAL COMMITTEE-None

FACILITY/EQUIPMENT COMMITTEE REPORT-2 washers and 2 dryers are needed at LGRFA.

DISCUSSION/ACTION ITEMS-

1. Discussion/Action on electrical quotes-There was discussion on indoor and outdoor lighting. **Motion by Adams**, seconded by **Crego** to approve the quote from Mack Electric LLC dated 5-18-16 to install a wall pack, an led hi-bay light and an 8 foot fluorescent light in the amount of \$1,975. **Motion passed.**

2. Discussion/Action on mowing/landscaping-There was discussion on regular mowing and landscaping schedule so the yard doesn't get overgrown.
3. Discussion/Action on asphalt drive and parking-The parking lot and drive needs to be rebuilt. Clark provided quotes and said construction would not be this year. Clark recommends only doing the engineering items this year. No action taken.

DISCUSSION AND PUBLIC COMMENT- None

ADJOURNMENT: Motion by Adams, seconded by Clark to adjourn. Meeting adjourned at 6:44 p.m.

Date Approved

, Secretary