

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
June 15, 2016
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:02 p.m.

ROLL CALL: Board Members Present: Clark, Crego, Mitchell, Hill and Adams. Smith absent with notice

PUBLIC COMMENT-Patti Schaffer discussed the audit. **Clark** will call and discuss a couple of items with the auditors. There was discussion on funding the camera and ventilation system. Minutes need to be obtained from both townships authorizing these purchases from 2015.

CORRESPONDENCE-None.

AGENDA APPROVAL- Motion by Clark, seconded by **Crego** to approve the agenda as submitted. **Motion passed.**

APPROVAL OF MINUTES-Motion by **Clark**, seconded by **Crego** to approve the minutes of May 18, 2016 as submitted. **Motion passed.**

APPROVAL OF BILL PAYMENTS- Motion by **Mitchell**, seconded by **Crego** to approve the bill list as presented. **Motion passed.**

REPORTS

Chief's Report-The Chief reported that the breakdown is about 70%/30% for Watertown and Eagle Townships respectively. They're doing active violence training at Otto Middle School and burn training at LCC.

Chair's Report-The financials are on track. There are some new items that should go into capital expenditures such as the washers and dryers and the life pack 15 life monitor.

EXECUTIVE/FINANCIAL COMMITTEE-None

FACILITY/EQUIPMENT COMMITTEE REPORT-none

DISCUSSION/ACTION ITEMS-

1. Discussion/Action on Life Pack Monitor Research Grants (2017-2018)-Chief Roman stated that he will talk to Chief Clark about seeing if there is something that can be done to get a life pack on a grant. No action taken.
2. Discussion/Action on asphalt drive and parking-Clark stated that there were quotes from engineering firms provided. ENG Firm, C2AE, and ZFE provided quotes. Clark stated that all these firms have the necessary components for doing the job. The lowest bidder is ENG. Clark removed the construction supervision costs from the bids though which puts ZFE as low bidder. **Motion by Mitchell**, seconded by **Crego** to authorize Clark to contact ZFE to discuss and clarify the proposal and find out if they are willing to accept the engineering portion only and if the proposal is clarified adequately and they accept the engineering portion only then approval of the quote in the amount of \$6,700. **Motion passed.**

DISCUSSION AND PUBLIC COMMENT- None

ADJOURNMENT: Meeting adjourned at 6:52 p.m.

Date Approved

, Secretary