

LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837

Minutes of Looking Glass Regional Fire Authority Meeting
Wednesday, August 15, 2012
6:00 p.m.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Clark, Mitchell, Smith, Crego, Fire Chief John Clark and Assistant Fire Chief Steve Fabiano. Therrian absent with notice.**

PUBLIC COMMENT-None

CORRESPONDENCE-None

AGENDA APPROVAL- Motion by Adams, seconded by **Smith** to approve the agenda as amended adding discussion/action on handling invoices for services rendered outside of normal actions of putting out fires. **Motion passed.**

APPROVAL OF MINUTES-Motion by Crego, seconded by **Mitchell** to approve the minutes of June 19, 2012 as presented. **Motion passed.**

APPROVAL OF BILL PAYMENT-Motion by Adams, seconded by **Mitchell** to pay the bills as presented dated July 4, July 24, July 26 and August 16. **Motion passed.**

REPORTS

Chief's report-Report on operations-Assistant Fire Chief Fabiano stated that operations are going smoothly. From January 1-July 31, in 2011 they responded to 117 fire calls and 226 EMS calls. For 2012, same time period, they have responded to 79 fire calls and 236 EMS calls.

Chair's report- Clark reviewed the financials and stated that they will have approximately 12-20 thousand dollars extra to reimburse to townships at the end of the year. **Clark** discussed updating the website. Assistant Chief Fabiano is going to give it a try. **Clark** would like statistical information, minutes and board meeting dates on the website. **Adams** stated that Watertown Township Clerk does not receive LGRFA packets. **Clark** will make sure that they do from now on.

NEW BUSINESS:

- 1. Discussion/Action on 2013 Budget-Clark** provided a draft 2013 budget. **Motion by Adams,** seconded by **Smith** to adopt the recommendations of the budget committee for a \$384,550 2013 budget. **Motion by Adams,** seconded by **Crego** to forward the 2013 draft budget to the townships for their approval. **Motion passed.**

2. **Discussion/Action on Looking Glass Regional Fire Authority website**-Assistant Fire Chief Fabiano will work on taking care of the website.
3. **Distribution of funds to townships-Motion by Smith**, seconded by **Crego** to return \$120,912 which includes the sale of the truck and unrestricted funds to the townships as verified by the accountant. **Motion passed.**
4. **Discussion of backhoe expense for fighting a fire in Watertown Township**-Chief Clark stated that a metal pole building was on fire and to fully extinguish the fire, it needed to be pulled apart with a backhoe. Delta Township uses one a couple times a year. Chief Clark stated that he advises Watertown Township billing for the use so they can put it on tax bills if it is not paid. It was decided that the bill will be forwarded to Watertown Township for them to bill the owners.

PUBLIC COMMENT: None

ADJOURNMENT: Meeting adjourned at 6:41 p.m.

Date Approved

Mark Therrian, Secretary