

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
Wednesday, December 19, 2012
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:20 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Clark, Mitchell, Smith, Crego, Adams, Therrian, Chief John Clark and Assistant Chief Fabiano. Patti Schaefer and Watertown Township Supervisor John Maahs also present.**

PUBLIC COMMENT-None

CORRESPONDENCE- The DeWitt Masonic Lodge donated \$100.00 requesting that it be used for educational purposes at Wacousta Elementary or equipment.

AGENDA APPROVAL- Motion by Mitchell, seconded by **Smith** to approve the agenda as presented. **Motion passed.**

APPROVAL OF MINUTES-Motion by **Crego,** seconded by **Mitchell** to approve the minutes of November 21, 2012 as presented. **Motion passed.**

APPROVAL OF BILL PAYMENT-Motion by **Adams,** seconded by **Mitchell** to pay the bills as presented. **Motion passed.**

REPORTS

Chief's Report-Fabiano stated that the burning permit procedures have changed to allow for a year in advance. As of today they have issued 672 permits since June 1, 2012. He stated that some townships and departments charge for that permit so he is throwing that idea out there. Fabiano commented on the Howe Rd. fire. He stated that Watertown received a couple of calls about the fire inquiring why it took so long for response and why Delta Township was there. He put together a timeline and did some research. There was another large fire on Business 27 in DeWitt Township that they received a call to as well. The Howe Rd. fire call came in just about the time LGRFA arrived at the fire in DeWitt Township. Clinton County Dispatch called Westphalia Township assuming that DeWitt and other localities were busy. Delta responded in 11 minutes. **Fabiano** stated that they had some lights replaced on the sign outside and need to do some inside lights as well-utilizing a Consumers incentive. They received a dividend check from Accident Fund. **Motion by Mitchell,** seconded by **Smith** to add the lighting issue to the agenda. **Motion passed.**

Chair's Report- Clark reported on the financials.

Personnel Committee Report- **Adams** stated that the committee met and reviewed the services agreement that the attorney prepared and they have some recommendations for modifications on that agreement. They have a couple of concerns for the attorney as well. Clark will get some answers from the attorneys and this will come back next month.

NEW BUSINESS:

1. **Personnel Committee Recommendation-**No action taken.
2. **2013 Calendar-Motion by Mitchell**, seconded by **Crego** to accept the 2013 calendar meeting dates of the third Wednesday of each month at 6:00 p.m. **Motion passed.**
3. **2013 Percentage of Funding for Each Township-Motion by Smith**, seconded by **Mitchell** to accept the funding for townships as 62% Watertown and 38% Eagle based on a 3 year historical usage. **Motion passed.**
4. **Bookkeeping Contract Renewal-Motion by Adams**, seconded by **Mitchell** to approve an accounting contract with Countryside Accounting for the period of January 1, 2013 through December 31, 2013 for \$3,480.00. **Motion passed.**
5. **Outside Lighting-Motion by Mitchell**, seconded by **Smith** to expend the funds to install LED lighting in the exterior lighting at a capped price of \$3,150.00 for 12 units which will reduce the operating costs and improve maintenance costs. **Motion passed.**

DISCUSSION AND PUBLIC COMMENT-**Chief Clark** stated that the fireworks resolutions passed at the townships and the authority. **Schaefer** will be billing the townships this week using the new percentages. **Therrian** will be sending the townships a letter informing them of the new fund percentages. **Schaefer** stated that there will have to be a budget amendment for the lighting project.

ADJOURNMENT: **Motion by Adams**, seconded by **Crego** to adjourn. Meeting adjourned at 6:50 p.m.

Date Approved

Mark Therrian, Secretary