

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
Wednesday, March 20, 2013
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Smith, Crego, Adams, Therrian, Assistant Chief Fabiano, Watertown Supervisor Maahs and Eagle Supervisor Patti Schafer as well as Clinton County Assistant Prosecutor Mike Caresseo**

PUBLIC COMMENT-Patti commented that she changed the format of the accounts payable report. She also did not put an insurance bill on the report for this month-the bill came late and they charged a late fee and installment fee that they said would be waived. Patti is waiting for an amended bill. Patti also included a report with proposed budget amendments.

CORRESPONDENCE- None

AGENDA APPROVAL- Motion by **Mitchell**, seconded by **Crego** to approve the agenda as presented. **Motion passed.**

APPROVAL OF MINUTES-**Adams** stated that it says Clark would like to keep the assignments the same as last year. There also needs to be a period in the chief's report after Fabiano stated that he is in the process of updating the website. When Fabiano talks about the \$3,000.00 quote it should say it will be put on the agenda for the next meeting not the last meeting. **Motion by Smith**, seconded by **Mitchell** to approve the minutes of February 20, 2013 as amended. **Motion passed.**

APPROVAL OF BILL PAYMENT-Motion by **Crego**, seconded by **Mitchell** to pay the bills as presented. **Motion passed.**

REPORTS

Chief's Report-Clark (**Fabiano had to leave**) stated that there have been 150 calls this year to date.

Chair's Report- Financials-They are ahead approximately \$8,000.00.

Committee Assignments-**Clark** stated that on the personnel committee it is Adams, Crego, and Therrian. Finance committee is Clark as Chair, Adams, and Smith. Equipment committee is Mitchell as Chair, Crego, and Clark. He will double check all of them and get a memo out on them.

DISCUSSION/ACTION ITEMS-

1. Budget Reconciliation-The sheet was reviewed and the net income is \$41,000.00 so there will be money to give back to the townships this year. He would like to set up a budget meeting.
2. Replace Exercise Equipment-**Clark** would like to table this as the chief is not here to discuss it.
3. LGRFA/DELTA Financial Reporting-After March closes up they will establish a meeting date to see what the costs are for a full year of operations.

DISCUSSION AND PUBLIC COMMENT-None

ADJOURNMENT: Motion by **Mitchell**, seconded by **Crego** to adjourn. Meeting adjourned at 6:17 p.m.

Date Approved

Mark Therrian, Secretary