

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
April 16, 2014
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: Clark, Smith, Crego, Rademacher, Mitchell and Adams-Absent. Also present Chief Clark and Assistant Chief Roman.

PUBLIC COMMENT-Supervisor Schafer commented on application for credit card with Capital One with no fees. Commented on list of Amendments for Audit. Noted list of signatures for authorization. LTR from MERS and purpose discussed.

CORRESPONDENCE- A scope of work and quote for parking and road surfaces was provided. Eagle and Watertown Townships have approved LGRFA's compensation change. This means the LGRFA Trustees will get paid \$1200 per year whether they attend a meeting or not. Delta P & L needs foot noting. J. Anderson to repond to better definition of costs and cut off dates.

AGENDA APPROVAL- Motion by Mitchelll, seconded by **Smith** to approve the agenda as submitted. **Motion passed.**

APPROVAL OF MINUTES-Motion by Crego, seconded by **Smith** to approve two sets of minutes of March 19, 2014, as amended. Amend minutes to indicate that Chief Roman gave update at meeting vs. Chief Roman. **Motion passed.**

APPROVAL OF BILL PAYMENT- Noted by Smith that first four items on "**Bills for Approval**" were prior items authorized. Chief Roman answered questions on supplies satisfactorily. **Motion by Smith**, seconded by **Crego** to approve of and pay the bills as submitted. **Motion passed.**

REPORTS

Chief's Report- Chief Roman reported on **LGRFA EMS/FIRE** runs for March, 2014. Added "**M/A**" to represent **Mutal Aid** on future reports (tankers/EMS etc.). Plymovent exhaust system working good now. Commented on Spring clean up by Fireman to entail 15 min/day activity. Lawn mowing discussed as a potential for firemen per chief direction. Chief contacted Delta Grounds Dept. for a competitve bid on mowing lawn. Chief discussed "buring permit" structure and his final authority on issuance of permit. Compressor still a long term issue. East drive still an issue and maintenance committee investigating best fix

strategies. Discussion on internet vendor costs. . .more f/u on this issue. Chief talked about confined space rescue (large enough for an employee to enter).

Chair's Report- Chair Clark referenced the proposed service agreement and that MERS requirement is to have 120% of actuarial. Continuing obligation to fund if stock market defaults.

EXEC/FINANCIAL COMMITTEE REPORT- J. Smith reported out that financial are pretty much on line with noted budget per centages.

FACILITY/EQUIPMENT COMMITTEE REPORT- Later date once investigation & strategies defined.

DISCUSSION/ACTION ITEMS-

1. SME quote for parking and road surface soils exploration. Get quote N.T.E. \$4,200.
2. Credit Card action for LGRFA usage not to exceed \$500. Aligned with Capital Quick Silver. **Motion by Mitchell, 2nd by Crego. Motion Approved.**
3. East entry door options. Quotes in and repair completed Friday, May 16, by Glazing Solutions. Credit given for encapsulated rubber seal which was not a feasible upgrade once door was R & R.
4. Lawn mower directions discussed with options with further actions by involved committees. Report out next meeting.
5. Budget Amendments for calendar year 2013 were noted. **Motion by Mitchell, 2nd by Smith. Motion for Budget Approval with Amendments. Approved.**

DISCUSSION AND PUBLIC COMMENT- No discussion surfaced.

ADJOURNMENT: Meeting adjourned at 7:00 p.m.

Date Approved

, Secretary