

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
February 19, 2014
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: Clark, Smith, Crego, Rademacher, Mitchell and Adams. Also present Chief Clark and Chief Roman.

PUBLIC COMMENT-None

CORRESPONDENCE- Assistant Chief Roman received a nice letter from Multi-Packaging Solutions about a couple of cardiac arrest saves that LGRFA participated in.

AGENDA APPROVAL- Motion by Rademacher, seconded by Mitchell to approve the agenda as presented. **Motion passed.**

APPROVAL OF MINUTES-Motion by Adams, seconded by Smith to approve the minutes of January 15, 2014 as amended to state that Adams was absent with notice and thus didn't make any motions. **Motion passed.**

APPROVAL OF BILL PAYMENT- Motion by Adams, seconded by Smith to approve of and pay the bills as presented with deduction of line item 8384. **Motion passed.**

REPORTS

Chief's Report-Assistant Chief Roman commented on run numbers for the townships. He stated that a fire truck had a mishap on Howe Rd and suffered about \$2000.00 in damage. There was no frame damage and it is back in service. The insurance covers the expense minus a \$250 deductible. **Roman** would like to start using Michco for every day supplies. **Chief Clark** explained how calls are toned out and responded to when a 911 call is made.

Chair's Report- Financials- **Clark** stated they are on track financially.

EXEC/FINANCIAL COMMITTEE REPORT-Clark stated that they met to discuss the new committee structure. They discussed what the building, facilities, and equipment committees would do. They will be meeting with Chief Roman to discuss further.

Status of Delta/LGRFA Agreement-Clark has talked with Jeff Anderson and he doesn't expect that the material will be anything but acceptable but it has not yet been submitted to the Delta Board.

LGRFA document review and update-It is the intent to review the documents on board policies and a policy and personnel manual.

FACILITY/EQUIPMENT COMMITTEE REPORT-Mitchell stated that they met and provided the minutes for that meeting. **Clark** stated that they would like the website updated and needs to be looked into. **Mitchell** will speak with Jennifer about the website.

DISCUSSION/ACTION ITEMS-

1. Meeting Stipend-**Mitchell** stated that a meeting stipend is provided if you are at that particular meeting. He stated that there is much preparation before the meeting. He would like to propose that it be a monthly stipend. People work hard all through the month and then if something comes up and you're unable to make the meeting-you don't get your stipend. **Clark** doesn't have a problem with this. **Clark** stated that the policy states now that you are paid by attending meetings. Article 8 paragraph C states that the townships make this decision. **Motion by Mitchell** seconded by **Crego** to request permission from the townships to amend the prorated salary to be an annual salary of \$1,200.00 and not a meeting stipend. **Motion passed.**

DISCUSSION AND PUBLIC COMMENT- **Chief** stated that it is a little cumbersome trying to get supplies that they need without a credit card. He is requesting a credit card with a small spending limit. It will be discussed next month. Mr. Roberts is willing to work on the website for the time being.

ADJOURNMENT: **Motion by Rademacher**, seconded by **Smith** to adjourn the meeting. **Motion passed. Meeting adjourned at 6:54 p.m.**

Date Approved

, Secretary