

**LOOKING GLASS REGIONAL FIRE AUTHORITY  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting  
November 20, 2013  
6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

**ROLL CALL: Board Members Present: Clark, Smith, Crego, Adams, Mitchell and Radamaker.**

**PUBLIC COMMENT-**Schafer commented on the Fabiano service agreement payment. Schafer commented that John Radamaker, Eagle Township is now on LGRFA.

**CORRESPONDENCE-** Delta Township sent a proposed revision to the formula that LGRFA has been using.

**AGENDA APPROVAL-** Clark would like to add discussion on committee structure. **Motion by Crego**, seconded by **Radamaker** to approve the agenda as amended. **Motion passed.**

**APPROVAL OF MINUTES-**Motion by **Adams**, seconded by **Smith** to approve the minutes of October 16, 2013 as presented. **Motion passed.**

**APPROVAL OF BILL PAYMENT-**Motion by **Mitchell**, seconded by **Crego** to approve of and pay the bills as presented. **Motion passed.**

## **REPORTS**

**Chief's Report-Assistant Chief Roman** stated that there were 49 EMS runs and 31 fire runs total for the month of October. They received a new quote for the patching of the parking lot as well. They also received a quote for the renumbering of the vehicles. The decals themselves are \$108.00. There was some damage done on the engine on the night of the storm approximately \$2700.00 in damage that will be turned into the insurance.

**Chair's Report- Financials-** **Clark** stated they are on track financially.

**Personnel Committee Report-None**

**Budget Committee Report-None**

**DISCUSSION/ACTION ITEMS-**

1. Contract Overseer-**Clark** spoke to Jeff Anderson and the contract overseer was going to be done for \$7000.00. That number has lowered to \$6000.00. These are duties that used to be performed by Chief Fabiano. If it's approved tonight, then Delta Township will start doing it and LGRFA will start paying for it as of January 1, 2014. Delta would like it rolled into the current contract, different line item. **Motion by Adams**, seconded by **Smith** to accept the proposal made by Delta Township to have them provide the services outlined as contract overseer and comparable to what Chief Fabiano did at a cost not to exceed \$6000.00. **Motion passed.**
2. LGRFA/Delta Proposed Fees/Formula-The budget committee has met several times to discuss and review changes to the cost formula with Delta Township. **Motion by Mitchell**, seconded by **Crego** to concur with the recommendation of the budget committee to implement the proposed cost formula with Delta Township effective January 1, 2014. **Motion passed.**
3. Revisions to 2014 Budget-**Motion by Adams**, seconded by **Mitchell** to have the budget committee meet, review, and send notification to the township boards that the budget will need to be increased by approximately \$8,500.00 bringing the budget from \$393,000.00 to approximately \$402,000.00. **Motion passed.**
4. Committee Structure-**Motion by Adams**, seconded by **Crego** to create an ad-hoc committee consisting of Adams and Clark to recommend to the board committee structure with members and chairs and to bring the recommendation back to the next meeting. **Motion passed.**

**DISCUSSION AND PUBLIC COMMENT-None**

**ADJOURNMENT: Meeting adjourned at 7:10 p.m.**

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Date Approved

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, Secretary