

**LOOKING GLASS REGIONAL FIRE AUTHORITY**  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837

**Minutes of Looking Glass Regional Fire Authority Meeting**  
**Wednesday, October 17, 2012**  
**6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

**ROLL CALL:** Board Members Present: **Adams, Clark, Mitchell, Smith, Crego, Therrian and Assistant Chief Fabiano. Patti Schaefer and George Weitzel also present.**

**PUBLIC COMMENT-**None

**CORRESPONDENCE-**There was a report from MERS and a note from Jim Fyvie stating they are going to get them 2 new re-banded radios.

**AGENDA APPROVAL-** Clark would like to add to the agenda meeting with Delta Township after the election to discuss the calendar year and operating dates and financials discussion. **Motion by Adams**, seconded by **Mitchell** to approve the agenda as amended. **Motion passed.**

**APPROVAL OF MINUTES-****Motion by Therrian**, seconded by **Adams** to approve the minutes of September 19, 2012 as presented. **Motion passed.**

**APPROVAL OF BILL PAYMENT-****Motion by Mitchell**, seconded by **Therrian** to pay the bills as presented. **Motion passed.**

## **REPORTS**

**Chief's report-Fabiano** said that there have been 267 calls in Watertown Township thus far and 133 calls for Eagle Township. The historical usage year to date is 62% Watertown and 38% Eagle. There are some outside lights that have been having to be replaced every year. That needs to be looked at perhaps by an engineering firm.

**Chair's report- Clark** reported on the financials. The surplus at the end of the year will be about 25-30 thousand dollars barring any major expense.

## **NEW BUSINESS:**

- 1. Stipend for Station and Equipment Management-Draft Agreement Discussion-Clark** stated that they will still recommend Steve Fabiano but will forward it to the personnel committee for them to look over because there are duties on there that he may not be involved in like redoing the bank statements as well as things that may have been forgotten. **Motion by Adams**, seconded by **Crego** that the services agreement be

referred to the policy and personnel committee and report to the board with a recommendation. **Motion passed.**

- 2. Discussion/Action on calendar year and operating dates and financial review-Clark** stated that he would like to meet with Delta Township and discuss the current contract dates and to talk about the financial. He would like to have the finance committee to do that. **Motion by Smith**, seconded by **Mitchell** to have the finance committee meet with Delta Township to discuss the financials and the contract operating dates. **Motion passed.**

**PUBLIC COMMENT:** Patti stated that Joe Smith provided a letter that was an investment company plan. There is 1 previous employee that has a small amount of funds there. It is recommended that they call the previous employee and sign an amendment for the plan that is still in place. As soon as the company gets the employee's address, they will send him necessary paperwork. **Clark** will take care of this. George Weitzel would like to be notified of when that policy and personnel meeting is. He would like to attend.

**ADJOURNMENT:** **Motion by Mitchell**, seconded by **Crego** to adjourn. Meeting adjourned at 6:35 p.m.

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Date Approved

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Mark Therrian, Secretary