

LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837

Minutes of Looking Glass Regional Fire Authority Meeting
Wednesday, September 19, 2012
6:00 p.m.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Clark, Mitchell, Smith, Crego, and Therrian.**
Assistant Chief Fabiano had to leave for a fire run.

PUBLIC COMMENT-None

CORRESPONDENCE-Clark passed out significant dates for LGRFA as well as a checking account memo.

AGENDA APPROVAL- Motion by Adams, seconded by **Mitchell** to approve the agenda as presented. **Motion passed.**

APPROVAL OF MINUTES-Motion by **Smith,** seconded by **Adams** to approve the minutes of August 15, 2012 as presented. **Motion passed.**

APPROVAL OF BILL PAYMENT-Motion by **Mitchell,** seconded by **Smith** to pay the bills as presented. **Motion passed.**

REPORTS

Chief's report-The assistant chief had to leave for a fire run. The board members had his report to review. Fabiano returned and explained his report. They responded to 49 calls in the month of August. 3 times they took apparatus to Delta. Of the 49 calls, 33 were in Watertown and 16 were in Eagle. Last year for August they were at 43 calls. Fabiano stated that they have 2 radios of the 800 frequency Clinton County. One is in the dispatch area for communications with 911 and one is the brush truck. After Clinton County did their narrow banding, those do not work. Sprint bought new ones but they haven't received them. **Fabiano** called Director Fyvie and asked if they were going to receive them and he said no because they weren't a Clinton County fire department anymore and they decided to keep them. **Clark** is going to call him. **Fabiano** said Fyvie told him that was a board decision. **Clark** and **Fabiano** will work on a letter for the board of commissioners.

Chair's report- Clark reported on the financials. Cash is going to be tight the next couple of months because they paid the townships their money. **Clark** would like to move the fiscal year with Delta to the calendar year. As it is now it is March to March.

NEW BUSINESS:

- 1. Discussion/Action on 2013 Budget-Clark** stated that both townships have the budget and this is not an action item because it has been passed to the townships.
- 2. Discussion/Action on Stipend for Station and Equipment Management-Clark** stated that the budget committee granted \$5000.00 as a stipend for equipment management among other duties that they need someone to take care of as they have no employees. It would include paperwork, taking care of things within the department, updating the website and helping with insurance purchases etc. **Clark** is suggesting that they start paying that stipend for the last 4 months of the year even though he has been doing the items mentioned above for the last 5 months. **Mitchell** fully supports this stipend and having the chief do it. **Crego** supports this and stated that Fabiano has been doing an excellent job. **Fabiano** arrived and stated that he did speak with Delta Township about this-he would only need to fill out a conflict of interest form and would have to do these duties after hours and on weekends. **Adams** stated that there needs to be a description of the position and establish the amount that is intended to pay and then approve as a board the person selected for the position. **Clark** will provide papers at the next meeting.

PUBLIC COMMENT: None-**Fabiano** reported on his Chief Report

ADJOURNMENT: Motion by **Adams**, seconded by **Mitchell** to adjourn. Meeting adjourned at 6:40 p.m.

Date Approved

Mark Therrian, Secretary