

**LOOKING GLASS REGIONAL FIRE AUTHORITY**  
**7720 W. Grand River Hwy.**  
**Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Joint Facility and Executive Meeting**  
**April 30, 2014**  
**9:30 a.m.**

**CALL TO ORDER:** The meeting was called to order at 9:30 a.m. with The Pledge of Allegiance.

**AGENDA APPROVAL-** Motion by **Mitchell**, seconded by **Smith** to approve the agenda as presented.

**Attendance:** Clark, Rademacher, Adams, Mitchell, Prego, Schafer, Tubbs

1. Exhibit A was reviewed by both committees and other attendees (Patti Schafer/Jennifer Tubbs). Discussion on agreed to reimbursement structure as outlined in Exhibit A. No updates or changes to Exhibit A. Direction by Chairman **Clark** to get resolution agreement by Township (s) on May, agenda (s).
2. Exhibit C needs "catch" up on agreement date to current status.
3. Exhibit D: Reviewed concerns about "bank statements and budget preparation". Contractually LGRFA is responsible to prepare an annual budget. LGRFA board controls the budget. No changes to Exhibit D was final determination. Motion by **Adams**, second by **Mitchell** to have Townships approve "Fire and Ambulance Shared Services Agreement" and sign same.
4. Motion by **Mitchell**, second by **Adams** to support PSI Engineering as parking lot Engineering sub structure (soil analysis) firm. Expenditure not to exceed \$3,500. Clark to notify PSI of board direction.

**Other:** Jennifer Tubbs announced that current Watertown Clerk is resigning and Deb Adams has accepted the request to replace the open clerk position.

**ADJOURNMENT:** Meeting adjourned at 10:30 a.m.

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Date Approved

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, Secretary