

**LOOKING GLASS REGIONAL FIRE AUTHORITY**  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837

**Minutes of Looking Glass Regional Fire Authority Meeting**  
**Wednesday May 16, 2012**  
**6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

**ROLL CALL:** Board Members Present: **Clark, Mitchell, Adams, Therrian, Smith, Crego,**  
**Fire Chief John Clark and Assistant Fire Chief Steve Fabiano**

**PUBLIC COMMENT-**None

**CORRESPONDENCE-**None

**AGENDA APPROVAL- Motion by Mitchell,** seconded by **Crego** to approve the agenda as presented. **Motion passed.**

**APPROVAL OF MINUTES-**Motion by **Adams,** seconded by **Smith** to approve the minutes of April 18, 2012 as presented. **Motion passed.**

**APPROVAL OF BILL PAYMENT-**Motion by **Smith,** seconded by **Mitchell** to pay the bills as presented including the interims. **Motion passed.**

## **REPORTS**

**Chief's report-**Assistant Chief **Fabiano** stated that Delta Township responded to 44 EMS calls and 15 fire calls in April. 62% were in Watertown and 38% were in Eagle. Delta Township will be advertising hiring part time and paid on call firefighters. They were able to utilize the old Finley's building for training-practice rescues, tearing down walls, cutting brick walls, etc. Maintenance for Looking Glass station-certain bedroom lights were fixed, a couple broken window blinds have been replaced, and the lawn mower is broken and needs to be discussed on the future. The air quality test was done and was fine. One of the 1000 watt floodlights on the new truck burst and will be replaced under warranty. They received a request from Watertown Township's Planning and Zoning for a site plan review for Peckham. They are in the farm business and have some pod houses.

**Chair's report-** **Clark** reviewed the financials and stated that they are doing well in non personnel expenses-under budget approximately \$3-\$4000. **Clark** provided the Delta Township report and it is a record of their cost. There is a capital outlay budget of \$137,000-that was used to purchase equipment, primarily ambulance and it was reimbursed by a grant. Education and training \$22,000-will be a grant reimbursable item. The budget will be as predicted. **Clark** stated that he will be meeting with Delta Township to clear up a few questions that he has. **Clark** stated that 2 weeks ago there was a very serious accident on Stoll Rd. near Grove where there was a vehicle accident with multiple injuries. One of the

occupants was severely injured. Extrication was required. He stated how very well the accident was handled and responded to, with communications, working together, etc. **Clark** stated that CAD is supposed to be operational by the end of May.

**NEW BUSINESS:**

- 1. Discussion/Action on Burning Permit Changes-Fabiano** stated that the internal operation is being changed. The fire department takes burning permits when a person calls and issues them for that day. They are taking approximately 40-50 calls per day. They are going to change it to what Delta does-a yearly permit-each person comes in once a year for a permit-that permit is good for a year. The individual has to keep a copy and it would stay in file at the station as well. Residents would still have to call and a recording would say if you can burn or can't burn depending on weather, etc. **Motion by Adams**, seconded by **Therrian** to approve the change in procedure to allow issuance of yearly burn permits to township residents. **Motion passed.**

**PUBLIC COMMENT:** None

**ADJOURNMENT:** Motion by **Adams**, seconded by **Therrian** to adjourn. **Meeting adjourned at 6:50 p.m.**

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Date Approved

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Mark Therrian, Secretary