

**LOOKING GLASS REGIONAL FIRE AUTHORITY  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting  
January 15, 2014  
6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

**ROLL CALL:** Board Members Present: Clark, Smith, Crego, Adams and Rademaker. Mitchell absent with notice. Also present Chief Clark and Chief Roman.

**PUBLIC COMMENT-**None

**CORRESPONDENCE-** There was correspondence provided to Eagle and Watertown Townships and from these townships stating that they have accepted the revisions and revised Looking Glass budget.

**AGENDA APPROVAL-** Motion by Crego, seconded by Smith to approve the agenda as presented. Motion passed.

**APPROVAL OF MINUTES-**Motion by Smith, seconded by Crego to approve the minutes of December 18, 2013 as presented. Motion passed.

**APPROVAL OF BILL PAYMENT-**Motion by Crego, seconded by Smith to approve of and pay the bills as presented. Motion passed.

## **REPORTS**

**Chief's Report-**Assistant Chief Roman commented on run numbers for the townships. During the ice storm in December they responded to a couple hundred calls in a 48 hour period. The generator was running at LGRFA for about 4 days. There were 3 deaths related to the storm as well. The chief talked about Fire Team Management.

**Chair's Report-** Financials- Clark stated they are on track financially. The Chief asked about getting a department credit card for purchases.

**EXEC/FINANCIAL COMMITTEE REPORT-**Clark stated that they have not able to meet.

**FACILITY/EQUIPMENT COMMITTEE REPORT-**This will be a standard report every month.

**DISCUSSION/ACTION ITEMS-**

1. Nominations and election of officers-**Motion by Adams**, seconded by **Smith** to retain officers as they are with the addition of Radamaker as secretary. *John Clark will be Chair, Deb Adams will be Vice-Chair and John Radamaker will be secretary.* **Motion passed.**
2. LGRFA/Delta Proposed fees/formulas-This has been submitted to Delta Township and is still in review.
3. Discussion of board member stipend-**Clark** stated this will be delayed until next month as Ken Mitchell isn't there.
4. Bookkeeping contract- **Clark** stated that the members had a contract before them from Countryside Accounting. The amount is unchanged from previous years. **Motion by Smith**, seconded by **Radamaker** to accept Countryside Accounting's proposal for accounting services at a flat rate of \$3,480.00 for 2014. **Motion passed.**
5. Percentage of funding notifications to townships-**Motion by Smith**, seconded by **Adams** to accept and provide the funding percentages to the townships at 62% for Watertown and 38% for Eagle. **Motion passed.**

**DISCUSSION AND PUBLIC COMMENT- None**

**ADJOURNMENT: Motion by Radamaker**, seconded by **Smith** to adjourn the meeting. **Motion passed. Meeting adjourned at 6:55 p.m.**

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Date Approved

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, Secretary